

## Guidance Specific to Acadience Reading High School

- a.** The Maze and Silent Reading measures may be administered to the student using paper/pencil.
  - i. When conducting the Maze assessment remotely with paper/pencil, an adult proctor will be required to (a) give the form to the student, (b) sit with the student while the form is being administered, and (c) take a picture of the form and text or email the picture to the assessor or return the completed form to the school in a sealed envelope provided by the school.
  - ii. When assessing the student with paper/pencil, enter the scores into Acadience Data Management (ADM) and indicate in the appropriate field that the assessment was administered remotely. [Note that this is only for the fall of 2020. In general, nonstandard assessments should not be entered into ADM.]
- b.** Oral Reading
  - i. Download the appropriate assessment materials from [acadiencelearning.org](http://acadiencelearning.org).
  - ii. Print the needed pages from the scoring booklets.
  - iii. When you are in a virtual face-to-face meeting with the student with audio and video working, pull up the appropriate student materials for that student on your computer screen.
  - iv. When you have the appropriate student materials on your screen, give the standardized directions.
  - v. At the point in the directions where it says to show the form to the student, share your screen with the student.
  - vi. Follow along and score on a printed scoring booklet.
  - vii. When assessing the student with paper/pencil, enter the scores into Acadience Data Management (ADM) and indicate in the appropriate field that the assessment was administered remotely. [Note that this is only for the fall of 2020. In general, nonstandard assessments should not be entered into ADM.]